

**COLONIAL ESTATES
REQUEST TO MODIFY OUTSIDE OF UNIT**

Date/Time: _____

Resident/Owner Name: _____

Address/Location: _____ Phone: _____

Form filed out by: _____ Phone: _____

Article 4, Section 4.2: **Alteration of Units.** A Unit Owner may make improvements or alterations to a Unit which do not impair the structural integrity or mechanical systems or lessen the support of any portion of the Condominium. No structural improvements may be made to a Unit and no change in the appearance of the Common Elements, the exterior appearance of a Unit, or any other portion of the Condominium may be made by any Unit Owner without the prior written approval of the Board of Directors. No Units may be subdivided. However, after acquiring an adjoining Unit, a Unit Owner may move or alter any intervenient partitions or create apertures in it even if the partition in whole or in part is a Common Element if those acts do not impair the structural integrity or mechanical systems or lessen the support of any portion of the Condominium. Removal of partitions or creation of apertures under these circumstances shall not alter the boundaries of the Units.

The boundaries between adjoining Units may be relocated only in accordance with the terms and requirements of § 2-112 of the Act.

NATURE OF REQUEST

Will this be a permanent addition? Yes No

I understand that I, as the Unit Owner, am responsible for maintaining the specified modification and that I, not the association, am responsible or liable for the modification and any damages that may occur.

Resident Signature: _____

For office use only:

Date: _____

Reviewed by: _____

Approved Denied Reason for denial: _____

Signature: _____